

Center School Use Ad-Hoc Committee
Regular Meeting – DRAFT MINUTES
6:30 PM Tuesday, November 12, 2019
Brookfield Town Hall – Room 209

1. Call to Order

Chairman R. Zinser called the meeting to order at 6:32pm

2. Roll Call

Present: Chairman R. Zinser, Vice Chair C. Zimmerman, Library Liason Y. Cech, L. Donovan, D. Mortifoglio, R. Shahlamian, E. Sturdevant, B. Macdonald, B. McIlvaine and K. Archer

Absent: F. Farrell (with notice)

Also Present: C. Sebastian as fill-in Recording Secretary

3. Approval of Minutes

October 22nd, 2019

B. Macdonald motioned an approval of the minutes of October 22nd, 2019. E. Sturdevant seconded and the vote carried unanimously with B. McIlvaine abstaining.

4. Appointments

Secretary – No discussion

5. Discussion

a. Survey of Organizations – Discussion was held, and edits were made regarding the format and content of the survey form. Committee agreed on sending out the survey through Google survey.

b. Other business pertinent to the committee's charge as raised by committee members –

i. Organization Contact Information Spreadsheet – Chair R. Zinser stated to make sure contact information is up to date and completed. Committee reviewed spreadsheet and made any necessary edits.

ii. Criteria Evaluations – L. Donovan presented a possible criterion for determining an organization's value. (L. Donovan left at 7:25pm)

6. Public Comment – None

7. Adjournment – Chairman R. Zinser made a motion to adjourn at 7:43 pm. D. Mortifoglio seconded the motion and it carried unanimously.